## File Locations and Editing Notes for Interview

Below are the file locations and key details for the interview project:

- Laura Chase is the host, and her file is located in the "Laura Interview" folder.
- We have two additional guests:
  - Commissioner Russell McMurry His file is located in the "Commissioner Footage" folder.
  - o Ramin M. His file is located in the "Ramin Footage" folder.
- The interview files are labeled with the person's name and "Interview" in the file name.

At the end of the interview, we recorded additional messaging from the Commissioner and Ramin:

- Commissioner's message Located in "Commissioner\_Atlanta Hotspots."
- Ramin's message Located in "Ramin\_ITS World Congress."

You can incorporate the additional messaging at your discretion. Please feel free to reach out if you have any questions or need clarification.

Timecode Syncing Guide:

Recommended Software: Premiere Pro

- 1. Click on the top right corner icon that reads "Workspaces" when you hover over it.
- 2. Click on "Effects"
- 3. Click on "Video Effects"
- 4. Click on "Video"
- 5. Click and hold "Metadata & Timecode"
- 6. Drag it to all of your video tracks.
- 7. From there you will be able to sync your tracks and audio.

<sup>\*</sup>We recommend this method for syncing your footage.